

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DOCUMENTING ADP OPERATIONS -- A NATIONAL SYMPOSIUM

FROM: CIA Records Administration Officer
502 [REDACTED] Building

EXTENSION

NO.

DATE

2468

13 September 1968

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

25X1A9a ¹ 25X1A6a	[REDACTED]				Doris:
2.					
3.			25X1A9a		We have sent a copy of these announcements to each of our Records Officers on the attached list. We also have sent a half dozen to Mr. [REDACTED] in SIPS, [REDACTED] in OCS, 25X1A9a and [REDACTED] in the DDP Systems Group.
4.			25X1A9a		
5.					Honestly, Doris we don't intend to infringe on your training territory but, we sent the information to these people because we do a lot of Records Management business with them and knew they would be interested in this kind of training. We only wish to help you and them.
6.					
7.					Attached are 25 copies for others in the Agency you feel may be interested.
8.					
9.					
10.					25X1A9a [REDACTED]
11.					
12.					
13.					
14.					
15.					

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